

**CITY COUNCIL CHAMBERS**  
**MARCH 8, 2011**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**B. ROLL CALL:** Members present were Councilmembers Clawson, Fullbright, Nielsen, Rapp and Mayor Koelsch. Councilmember Wilson was absent. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Karen LaPierre, representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Rapp to approve minutes for February 8, 2011 regular council meeting. Motion seconded by Councilmember Fullbright. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Nielsen to authorize payment of bills and claims processed, seconded by Councilmember Clawson. Motion carried. All present voting in favor.

**E. OLD BUSINESS:**

1. Public Hearing on 116 East 1<sup>st</sup>: The public hearing from November 16, 2010 was continued until March 8, 2011. Luis Guerrero, Maria Sotelo and Eric Thiessen were present at the meeting to give an update on the property. They stated the back door has been fixed, they have started to work on the back porch, and continue to work on the roof, but have been unable to complete the repairs to the roof because of the weather. After some discussion, a motion was made by Councilmember Clawson to continue the public hearing until 5/10/2011, seconded by Councilmember Rapp. Motion carried. All present voting in favor.

Councilmember Wilson arrived at 7:12 p.m.

2. Public Hearing on 414 East 4<sup>th</sup>: At the January 11, 2011 council meeting the property at 414 East 4<sup>th</sup> was considered as being potentially dangerous or dilapidated and a resolution was subsequently passed setting a time and place for public hearing where the owner, his or her agent, lien holders or occupants may appear.

The public hearing was held on the dangerous/unsafe structure at 414 East 4<sup>th</sup>. Notice has been provided to Jane Isern, who is the court appointed conservator and guardian of Lois Lipner, the registered property owner.

A motion was made by Councilmember Nielsen to find that the structure located at 414 East 4<sup>th</sup> is unsafe, dangerous, or dilapidated and hereby directs such structure to be removed and the premises made safe and secure, motion seconded by Councilmember Clawson. Motion carried. All voting in favor.

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A motion was made by Councilmember Nielsen to adopt Resolution No. 30811, directing the structure at 414 East 4<sup>th</sup> to be removed and the premises made safe and secure and setting abatement to commence fifteen (15) days from the date of publication with completion within thirty (30) days. Motion seconded by Councilmember Clawson. Motion carried. All voting in favor.

F. **VISITORS:** Luis Guerrero, Maria Sotelo, Eric Thiessen, Karen LaPierre, Justin Lear, Greg Maxwell, Chris Komarek, Craig Robl, Ken Lebbin, Mark McQuade, Mary Jo Cunningham, Ben Jacobs, Monte Doll, Christy Tustin, Marcia Westhoff, Jim Armatys and Tony Schmitt.

G. **NEW BUSINESS:**

1. Service Award: A service award was presented to Tony Schmitt for his 10 years of service to the Fire Department.
2. Request by U.S.D. 355 regarding Bus Garage: Ben Jacobs and Mark McQuade representing U.S.D. 355 were present at the meeting to request the City to allow the school district to purchase city owned property on East Santa Fe for the construction of a bus garage. U.S.D. 355 is planning to construct a 50' x 140' steel structure with 16 ft sidewalls to house 6 bays with the potential of expansion to the south. Council expressed concern about selling this piece of property due to the location and the possibility of economic development opportunities. After much discussion no action was taken on the request.
3. Presentation by U.S.D. 355 Regarding Golf Practice Area: Presented to the council was a letter from Greg Maxwell, Ellinwood High School golf coach, requesting permission to continue using the airport for golf practice. Greg Maxwell and Monte Doll, athletic director were present at the meeting to address questions or concerns. Also present were Ken Lebbin, and Craig Robl, airport tenants. Mr. Lebbin and Mr. Robl expressed their concerns about golf balls and possible damage to their aircrafts. After some discussion, no action was taken on the request.
4. Presentation by Golden Belt Community Foundation: Christy Tustin, Marcia Westhoff and Jim Armatys representing the Golden Belt Community Foundation were present to give information about the services provided by the Foundation.

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5. General Liability, Property, and Casualty Insurance Renewal: The City's general liability, property and casualty, and worker's compensation insurance is up for renewal. This year's premium is \$98,067 compared to \$104,558 for last year.

A motion was made by Councilmember Fullbright to accept the general liability, property and casualty, and worker's compensation insurance renewal as presented, motion seconded by Councilmember Rapp. Motion carried. All voting in favor.

6. Appointment to KMEA Board of Directors: Each year the City has to renew appointments to the Kansas Municipal Energy Agency Board of Directors. Robert Peter and Dave Lloyd currently serve as Directors and Mayor Koelsch is the alternate. Dave Lloyd and Mayor Koelsch's appointment were for two year terms which will expire April 30, 2012. Therefore, Director #1 needs to be appointed.

A motion was made by Councilmember Wilson to appoint Robert Peter, Director #1, seconded by Councilmember Nielsen. Motion carried. All voting in favor.

7. Review of Special Purpose Vehicle Registration Fee: The City's Special Purpose Vehicle Ordinance No 2009-10, including golf carts and work utility vehicles, currently require an annual licensing fee of \$5.00 and annual proof of insurance requirement. After some discussion, a motion was made by Councilmember Nielsen to amend the ordinance to require a one-time registration fee of \$5.00 and a one-time proof of insurance requirement at the time of registration for each golf cart. If the owner sells the registered cart or obtains a new one, a new registration must be obtained and new proof of insurance must be provided. Motion seconded by Councilmember Clawson. Motion carried. All voting in favor.
8. Executive Session: An executive session is requested for discussion of non-elected personnel. A motion was made by Councilmember Rapp to adjourn into executive session for 15 (fifteen) minutes for discussion of non-elected personnel and that the council meeting will reconvene in the council chambers. Councilmember Fullbright seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 9:15 p.m.

Meeting reconvened into regular session at 9:30 p.m. No action taken.

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A motion was made by Councilmember Fullbright to approve a 4% increase for the city administrator's base salary, and a 4% increase in the attorney salary, and also increase the monthly car allowance to \$500, seconded by Councilmember Rapp. Motion carried. All voting in favor.

**H. REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for February 2011.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported engineers met at the sewer treatment plant last week. No recommended fixes have been presented at this point.
  - b) Staff reported the League of Kansas Municipalities Annual Conference is scheduled for October 8<sup>th</sup> through the 10<sup>th</sup>, notify the City Office if you are interested in attending.
  - c) Staff reported city employees are assisting the hospital in putting up a new radio tower. The city repeater will be moved from the Sprint tower to the south water tower.
  - d) Staff was in Washington DC last week in conjunction with Kansas Power Pool and Kansas Municipal Utilities.
  - e) Staff discussed the possibility of combining the power cost adjustment with the electricity charge on the utility bill.
  - f) Staff reported the electric department is moving out regulators on N Park and 7<sup>th</sup> streets. The street department is mowing, working on ball fields, and maintenance at the compost site. The power plant is waiting on parts for the DLA engine. Staff also explained the plan is to replace a cooling tower at the power plant with an approximate cost of \$55,000.

- I. **ADJOURNMENT**: There being no further business at this time, a motion was made by Councilmember Wilson that the meeting be adjourned, seconded by Councilmember Nielsen. Motion carried. All voting in favor.

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Frank Koelsch, Mayor

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Kim Schartz, City Clerk