

**CITY COUNCIL CHAMBERS**  
**OCTOBER 11, 2011**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**B. ROLL CALL:** Members present were Councilmembers Fullbright, Nielsen, Rapp, Wilson and Mayor Koelsch. Councilmember Clawson was absent. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Karen LaPierre, representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Wilson to approve minutes for the September 13, 2011 regular council meeting and September 27, 2011 special meeting, seconded by Councilmember Fullbright. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Nielsen to authorize payment of bills and claims processed, seconded by Councilmember Rapp. Motion carried. All present voting in favor.

**E. OLD BUSINESS: NONE**

**F. VISITORS:** Mary Jo Cunningham, Karen LaPierre, Chris Komarek, Jacqu Isern, Art Keffer, Steve Flakus, Daryle Nielsen, Dan Hines, Kathy Hines, Scott Reser and Lisa Reser.

**G. NEW BUSINESS:**

1. Service Awards: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Chris Komarek – 30 years – Ambulance Department

Scott Reser – 30 years – Fire Department

2. Dan Hines Retirement Recognition: A certificate of appreciation was presented to Dan Hines for his 13 years of service to the City of Ellinwood.
3. Review of Trailer Parking Ordinance: Mr. Steve Flakus was present at the meeting to address council regarding the enforcement of Ordinance #14-202 as it relates to trailer parking on public streets and rights-of-way.

After much discussion, council directed Robert Peter, city administrator to draft possible changes to the current ordinance, allowing a trailer to be parked on public streets if it is attached to an operable legally tagged vehicle, and/or implementing a specified period of time to allow a trailer to park on public streets.

**CITY COUNCIL CHAMBERS**  
**OCTOBER 11, 2011**  
**7:00 P.M.**

4. Utility Collection Enforcement: Robert Peter, city administrator explained the City has been experiencing increased difficulty in collection of delinquent utility accounts from some rental properties. The accounts are sent to the Kansas State Setoff Program which has yielded payments on some of the accounts, but a problem still exists. The city's current ordinances do not provide for filing a lien against the real estate for unpaid delinquent utility accounts. This item was for discussion only. The general consensus of the council was to pursue this option and directed the city administrator to draft an ordinance to present at the next meeting.
  
5. Sidewalk Improvement Plan: Presented to council was a sidewalk repair and replacement program, where the City and property owners partner for improvements to dilapidated sidewalks. The City and the property owner would share 50% of the cost of materials up to a specified dollar amount, and also share 50% of the cost, up to a specified dollar amount, of tree removal if necessary. The City would budget a specific amount for this program, and the property owners would submit an application for assistance.

A motion was made by Councilmember Nielsen to approve the sidewalk repair and replacement program, subject to ADA compliance issues, with \$5,000 to be budgeted, and a \$500 cap for City share of materials, and a \$500 cap for City share of tree removal, if necessary. Motion seconded by Councilmember Rapp. Motion carried. All present voting in favor.

**REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for September 2011.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported cooling tower work is still being done at the power plant. Staff reported problems with the gas line at the sewer treatment plant.
  - b) The south ball fields and Wolf Park have been re-seeded, and the other parks will be re-seeded next spring. The well at Wolf Pond needs to be pulled, and Clarke Well will be doing the work.
  - c) Staff reported fire department personnel will be visiting the schools for fire prevention.

**CITY COUNCIL CHAMBERS**  
**OCTOBER 11, 2011**  
**7:00 P.M.**

- d) Staff reported the electric department has completed the underground wiring at the 156 highway sign. Tree trimming will begin the end of this week and last 3 to 4 weeks.
- e) Staff reported a class from Barton County College will be visiting the power plant to view operations.
- f) Staff reported the new drive thru equipment at the City office is scheduled for installation on October 20<sup>th</sup>.
- g) Staff reported the City is working to develop a newsletter that would be sent out twice a year.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Nielsen that the meeting be adjourned, seconded by Councilmember Rapp. Motion carried. All present voting in favor.

-----  
Frank Koelsch, Mayor

-----  
Kim Schartz, City Clerk