

CITY COUNCIL CHAMBERS
MAY 8, 2012
7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Irlan Fullbright, Kirk Clawson, Gaila Nielsen, Rick Wilson and Mayor Frank Koelsch. Councilmember Branden Rapp was absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Rick Wilson to approve minutes for the April 10, 2012 regular council meeting, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Gaila Nielsen to authorize payment of bills and claims processed, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. SWEARING IN OF GOVERNING BODY MEMBERS: At the general election held on April 3, 2012, the following individuals were duly elected by the citizens of Ellinwood to serve in their respective position on the Governing Body.

- 1.) Kirk Clawson – Councilmember
- 2.) Rick Wilson - Councilmember
- 3.) Kathleen Hines – Councilmember

Kirk Clawson, Rick Wilson and Kathleen Hines were sworn into office by Kim Schartz, City Clerk

G. VISITORS: Mary Jo Cunningham, Karen LaPierre, Chris Komarek, Art Keffer and Amber Littler

H. NEW BUSINESS:

1. Election of Council President: As provided in the Ellinwood City Code, the City Council shall annually elect one of their own body, as “President of the Council.” The Council President shall preside at all meetings of the Council in the absence of the Mayor.

A motion was made by Councilmember Kirk Clawson nominating Councilmember Irlan Fullbright as Council President, seconded by Councilmember Gaila Nielsen. Motion carried. All voting in favor.

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2. Designation of Official Depository: Each year the Mayor designates, with the consent of council, the institutions that may serve as depositories for City funds. The institutions recommended for this designation are:

Sunflower Bank, N.A.
Community Bank of the Midwest
Bank of the West

A motion was made by Councilmember Gaila Nielsen accepting the designations as recommended by Mayor Frank Koelsch, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

3. Designation of Official Newspaper: Each year the Mayor shall designate, with the consent of Council, the official newspaper for publication of city notices. The Ellinwood Leader is the only operating newspaper in Ellinwood and is recommended for designation as the official newspaper.

A motion was made by Councilmember Irlan Fullbright accepting the designation of the Ellinwood Leader as the official newspaper, seconded by Councilmember Gaila Nielsen. Motion carried. All voting in favor.

4. Appointment of Fire Committee: Each year the Mayor appoints two members of the council to represent the City in discussion with the two townships for contractual services to the fire district. This appointment is subject to council approval. Generally, the townships each pay 1/3 of the operating costs plus 1/2 of the direct rural equipment costs.

The Mayor recommends appointment of Councilmembers Irlan Fullbright and Gaila Nielsen to the Fire Committee. A motion was made by Councilmember Kirk Clawson to accept the appointments as submitted by Mayor Koelsch, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

5. Annual Appointment of Department Directors: As provided by City Code, the Mayor, with consent of council, may appoint the city officers/directors.

The following Department Directors are recommended for appointment:

Kevin Clair	Street & Parks Superintendent
Chris Komarek	Electric Distribution Superintendent
Dave Lloyd	Electric Production Superintendent
Art Keffer	Chief of Police

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Kim Schartz	City Clerk
Donna Mason	City Treasurer
Robert Peter	City Attorney
Jane Isern	Municipal Judge
Chris Komarek	Fire Chief
Debbie Glenn	EMS Director
Robert Peter	City Administrator
Chris Komarek	Water/Wastewater Superintendent

A motion was made by Councilmember Gaila Nielsen to approve annual appointments of Department Directors as presented, seconded by Councilmember Irlan Fullbright.

6. 2011 Audit Report: Presented to council was the 2011 audit report. Present at the meeting was Amber Littler representing Adams, Brown, Beran & Ball, Chtd. Ms. Littler reviewed the audit with council. A motion was made by Councilmember Kirk Clawson to accept the 2011 audit report as presented by Adams, Brown, Beran & Ball, Chtd., seconded by Councilmember Kathleen Hines. Motion carried. All voting in favor.
7. Ordinance for Consumption of Cereal Malt Beverages on Public Property: Presented to council for review was Ordinance 2012-2, an ordinance that allows for the consumption of cereal malt beverages and alcoholic liquor in the City Park in association with the beverage tent and the After Harvest Festival Dance.

A motion was made by Councilmember Gaila Nielsen to approve Ordinance 2012-2, an ordinance exempting certain following described public property, the title of which is vested in the City of Ellinwood, Kansas to permit the consumption of alcoholic liquor and cereal malt beverages thereon, as authorized by charter ordinance No. 5 of said city and establishing the time when such exemption shall be effective. Councilmember Rick Wilson seconded the motion. Motion carried. All voting in favor.

8. Tree Planting: Staff explained the City has purchased 15 trees, of which 7 have already been planted. Staff is requesting input from council regarding the placement of the remaining trees. After some discussion the preference of the council would be to plant the trees inside of the park and not between the sidewalk and curb.

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9. Street Repairs: Staff explained the City plans to repair a section of curb and gutter in the 200 block of East 2nd, at which time it will be necessary to repair a rather large portion of the brick street. Staff is requesting input from council whether to replace the portion of the street with concrete or bricks. After some discussion the consensus of the council was to replace the street with bricks to maintain consistency on the street.
10. Consideration of Manhole Repair Proposal: Presented to council was a proposal from Mayer Specialty Services, LLC to repair and refurbish 8 manholes within the sewer collection system at a cost of \$16,765.00. Staff explained the need for an ongoing manhole repair project each year.

A motion was made by Councilmember Kathleen Hines to accept the proposal from Mayer Specialty Services, LLC in the amount of \$16,765.00, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

11. Acquisition of Property: Staff explained the lot owned by Tom Komarek in Block 43 on East Santa Fe is for sale at a price of \$8,000. The dimensions of the lot are 50' x 140'. Staff recommends purchase of this property for future economic development opportunities. A motion was made by Councilmember Gaila Nielsen to approve the purchase of the Tom Komarek lot in Block 43 on East Santa Fe at a price of \$8,000, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for April, 2012.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported Officer Becker's last day is Thursday May 4th. The City is advertising for the open position.
 - b) Staff reported the roof on the Zink building on Main Street has been looked at and is not safe, however it appears the tin is secure at this point. The property is currently in bankruptcy, therefore the City will not proceed with any action at this point.

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- c) Staff reported himself and David Lloyd attended the Kansas Municipal Utility conference May 2nd through the 4th. Staff has been working on the budget and a budget study session will be scheduled in the near future. Also staff reported the house and bunkhouse next to the city shop have been demolished and Eakin Enterprises did a nice job of cleaning up the area.
- d) Staff reported the mayor and city council have been invited to a luncheon at Woodhaven next Tuesday, May 15th.
- e) Staff reported Kevin Clair is in the process of scheduling a demonstration to view the benefits of purchasing a curb and gutter machine.
- f) Staff reported city employees have been working at the pool getting ready for opening day on May 28th. Staff also explained the required pool lifts have been backordered state wide.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Gaila Nielsen. Motion carried. All voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk