

**CITY COUNCIL CHAMBERS**  
**AUGUST 13, 2013**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**ROLL CALL:** Members present were Councilmembers Kirk Clawson, Irlan Fullbright, Kathy Hines, Alan Brauer, Rick Wilson and Mayor Frank Koelsch. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Rick Wilson to approve minutes for the July 9, 2013 regular council meeting and the July 23, 2013 special city council meeting, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Irlan Fullbright to authorize payment of bills and claims processed, seconded by Councilmember Kathy Hines. Motion carried. All voting in favor.

**E. OLD BUSINESS: NONE**

**F. VISITORS:** Mary Jo and Ron Cunningham, Karen LaPierre, Art Keffer, Ken Lebbin, Howard Herter, Chris Komarek, Dale Masden, Glen Hertel, TJ and Sue Roberts, Spencer Proffitt, Kevin Clair, Marguerite Feist and Rob Fisher.

Visitors were present to express concerns over the recent flooding. Concerns expressed were traffic issues on flooded streets, storm drains and grass clippings, township assistance on cleaning ditches and costs to do an engineering study. Staff provided visitors a synopsis of the flooding events and a plan for an engineering study to be performed.

**G. NEW BUSINESS:**

1. Public Hearing on 2014 Budget: As part of the adoption of each year's budget, a Public Hearing is required. Notice has been given pursuant to statute to hold this year's hearing at 7:00 p.m.

Mayor Koelsch opened the public hearing on the proposed 2014 budget at 7:45 p.m. There were no comments from the public. Mayor Koelsch declared the public hearing closed at 7:50 p.m.

2. Consideration of Budget for Approval: At the conclusion of the public hearing, the Council considers adoption of the proposed budget. An ordinance must be passed adopting the budget. Adoption of the proposed budget does not require spending the amounts adopted; however, the adopted budget allows those amounts to be utilized when necessary.

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A motion was made by Councilmember Irlan Fullbright to adopt the 2014 proposed budget, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

A motion was made by Councilmember Kirk Clawson to adopt Ordinance

2013-3, an ordinance approving, adopting and appropriating, by fund, the budget of the City of Ellinwood, Kansas for the year beginning January 1, 2014, seconded by Councilmember Kathy Hines. Motion carried. All voting in favor.

3. Delinquent Accounts Review: Mayor Koelsch requested this item be moved to the end of the action items because it involves an executive session.
4. Cereal Malt Beverage Application: Presented to council was an application for a cereal malt beverage license, submitted by Ann Christiansen, d/b/a Annie Mae's.

A motion was made by Councilmember Kathy Hines to approve the cereal malt beverage application for Ann Christiansen, d/b/a Annie Mae's, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

5. Police Car: Police Chief Keffer was present at the meeting to request council consideration for the purchase of a 2011 Dodge Charger from the Kansas Highway Patrol to replace the police vehicle damaged in the flood. The cost of the Dodge Charger is \$16,750, with an option to purchase the light bar for an additional \$800. The vehicle has less than 50,000 miles.

A motion was made by Councilmember Rick Wilson to approve the purchase of the 2011 Dodge Charger from the Kansas Highway Patrol in the amount of \$16,750 and the light bar attachment for an additional \$800, seconded by Councilmember Kathy Hines. Motion carried. All voting in favor.

6. Delinquent Accounts Review: The auditors recommend the City annually review delinquent accounts and write off those accounts which are becoming aged. A review and write-off of older accounts provides the City with a more accurate amount of collectible accounts receivable at year end. Although the accounts are written off, the City will continue with collection efforts including referral of the accounts to the State of Kansas Setoff Program to offset against tax refunds or funds. The city's percentage of bad debts is very low.

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An executive session is requested to review the list of delinquent accounts. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for ten (10) minutes for review of delinquent accounts and that the council meeting will reconvene in the council chambers. Councilmember Kathy Hines seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 8:25 p.m.

Meeting reconvened into regular session at 8:35 p.m. A motion was made by Councilmember Kirk Clawson to approve the list of delinquent accounts as presented for write off, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

**REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for July, 2013.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Mayor Koelsch and Robert Peter attended the EMS Director of the year award ceremony for Debbie Glenn.
  - b) Staff reported on the status of the RICE upgrades at the power plant. The first engine is done, there is a problem with the sizing on the second engine which could possibly allow for an upgrade to a third engine.
  - c) Staff reported the new fogger is in and city staff will continue to spray for mosquitos as weather will permit.
  - d) Staff reported that over 100 weed letters have been sent out.
  - e) Staff attended another KDOT meeting on August 12<sup>th</sup> and received updated information on their plans.

**ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

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Frank Koelsch, Mayor  
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Kim Schartz, City Clerk