

**CITY COUNCIL CHAMBERS**  
**SEPTEMBER 10, 2013**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**ROLL CALL:** Members present were Councilmembers Irlan Fullbright, Kathy Hines, Alan Brauer, Rick Wilson and Mayor Frank Koelsch. Councilmember Kirk Clawson was absent. Also present was Mary Jo Cunningham representing the Ellinwood Leader.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Rick Wilson to approve minutes for the August 12, 2013 special council meeting and the August 13, 2013 regular city council meeting, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Alan Brauer to authorize payment of bills and claims processed, seconded by Councilmember Kathy Hines. Motion carried. All present voting in favor.

**E. OLD BUSINESS: NONE**

**F. VISITORS:** Mary Jo and Ron Cunningham, Art Keffer, Howard Herter, Chris Komarek, Dale Masden, Kevin Clair, Kathy Schartz, Leon and Marilyn Reichuber and Marquita Boehnke.

Howard Herter was present to address council regarding the noise at the animal kennels located in the 300 block of East Santa Fe. Mr. Herter inquired about relocating the kennels because of the noise. Visitors were also present to express concerns over the recent flooding and inquire as to the City's plans to address the flooding. Staff explained an engineering study will be performed and will provide additional details later in the meeting.

**G. NEW BUSINESS:**

1. Service Award: A service award was presented to Art Keffer for his 5 years of service to the City of Ellinwood Police Department.
2. Appointment of Delegates to the League of Kansas Municipalities: The annual conference for the League of Kansas Municipalities is scheduled for October 12<sup>th</sup> – 14<sup>th</sup>, 2013. It is necessary that a voting delegate and alternate be designated by the council. A motion was made by Councilmember Irlan Fullbright to designate Robert L. Peter, City Administrator as voting delegate and Kim Schartz, City Clerk as alternate voting delegate, seconded by Councilmember Kathy Hines. Motion carried. All present voting in favor.

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3. Scout Cabin: The Boy Scouts have requested council approval to place a storage building near the scout cabin. The Boy Scouts are now accepting clothing and related articles which they are in turn giving to Goodwill and are in need of a storage building to house all the donated items. Goodwill requests an 8 foot wide container and the plan is to place an enclosed pole shed around the container. Councilmember Irlan Fullbright expressed a concern regarding the appearance of the building and inquired as to the possibility of requiring materials which would be consistent with the log cabin look of the scout cabin.

A motion was made by Councilmember Alan Brauer to approve the placement of a storage building near the scout cabin upon the completion of a building permit with plans as to the finished building. Motion seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

4. Health Insurance Renewal: The City's health insurance policy is up for renewal on November 1<sup>st</sup>. Renewal rates for the High Deductible Health Plan (HDHP) and the traditional plan stayed consistent with last year's premium. Presented to council was the renewal premium for the HDHP, with a \$3000/\$6000 deductible:

Employee Only Coverage	\$ 486.35
Employee/Child Coverage	\$1,003.05
Employee/Spouse Coverage	\$1,044.72
Family Coverage	\$1,561.41

The City currently pays 100% of the employee only coverage and 85% of the other coverages for the HDHP. Any employee who enrolls in the traditional health plan receives the same monetary amount of contribution and is responsible for any excess premium.

A motion was made by Councilmember Kathy Hines to approve the health insurance plan with Blue Cross and Blue Shield, including the HDHP and the traditional triple option plans and continue with the same percentages as noted above. Motion seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

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5. Residential Sewer Clean Outs: Staff advised council that a large percentage of the City's residential sewer clean-outs are not sealed which allows rain water and other water run-off to infiltrate the sewer collection system. Staff requests council to consider allowing the City to clean out and cap the residential sewer clean-outs. The cost would be approximately \$20 per clean out and take 30 minutes to complete.

A motion was made by Councilmember Alan Brauer to approve the residential sewer clean out and cap project, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

6. Water Tower Antenna Lease: AT&T has requested the City renegotiate the water tower antenna lease that took effect in February, 2009. Mayor Koelsch requested this item be moved to the end of the action items because it involves contract negotiations, which requires an executive session.
7. Request for Qualifications to Engineering Firms: Presented to council was a draft of a request for qualifications for professional services from registered engineering firms with experience in storm water hydraulic/hydrologic modeling analysis, and flood control analysis. The study will identify the mechanisms causing the runoff issues for the City and recommend alternative solutions to minimize runoff impacts to the City. The request will be sent to engineering firms with a history of expertise in flood plain study. Staff has been talking to KDOT engineers as to recommendations for engineers for this study. The proposed timetable for the study is as follows:

9/20/13	Advertise for Proposals
10/21/13	Receive Consultant Proposals
Week of 10/28/13	Council Review Proposals
Week of 10/28 and following week	Interview Consultants
11/12/2013	City Council approve contract
2/01/2014	Presentation of Report to Council

A motion was made by Councilmember Rick Wilson to approve the Request for Qualifications to Engineering Firms for the flood study and approve the timeline as presented with a submission date of 10/21/13 at

2:00 p.m. Motion seconded by Councilmember Kathy Hines. Motion carried. All present voting in favor.

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8. Storm Sewer Study: Presented to council was a quote from Kirkham Michael in the amount of \$5,707.99 for surveying and designing a replacement storm sewer extending north from US-56 along the east side of Hirsch to the open channel around 1<sup>st</sup> street. This project would be a part of the Santa Fe rebuild scheduled for 2016.

A motion was made by Councilmember Irlan Fullbright to enter into the agreement with Kirkham Michael as stated above, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

9. Water Tower Antenna Lease/Executive Session to Discuss Contract Negotiations: An executive session is requested to discuss contract negotiations for the water tower antenna lease. A motion was made by Councilmember Rick Wilson to adjourn into executive session for ten (10) minutes for discussion of contract negotiations and that the council meeting will reconvene in the council chambers. Councilmember Irlan Fullbright seconded the motion. Motion carried. All present voting in favor. The governing body recessed into executive session at 8:30 p.m.

Meeting reconvened into regular session at 8:40 p.m. No action taken.

**REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for August, 2013.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Robert Peter attended a flood conference on September 4<sup>th</sup> and 5<sup>th</sup>.
  - b) Staff reported the ditch work on Hirsch Street has been completed.
  - c) Staff reported Kim Schartz and Kevin Clair attended a Preliminary Damage Assessment meeting at the Barton County Courthouse for the flooding event.
  - d) Staff reported the new police car has been picked up. Also the commercial dumpsters that were placed by the city shop to dispose of flood debris will be removed Monday. The port a pot at the airport will be removed at the end of September.

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- e) Staff also reported the 2001 Dodge pickup used by the water department needs a new transmission at an estimated cost of \$3000.
- f) Staff reported the signs at the old landfill are working to prohibit traffic at the site.

**ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Rick Wilson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

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Frank Koelsch, Mayor

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Kim Scharz, City Clerk