

CITY COUNCIL CHAMBERS
JULY 11, 2017
7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Alan Brauer, Ken Lebbin, James McCormick, Gaila Demel, Kirk Clawson and Mayor Irlan Fullbright. City attorney Robert Peter was present. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Kirk Clawson to approve minutes for the June 13, 2017 regular council meeting and the June 27, 2017 special council meeting seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Ken Lebbin to authorize payment of bills and claims processed, seconded by Councilmember James McCormick. Motion carried. All voting in favor.

E. VISITORS: Ron and Mary Jo Cunningham, Dan Wells, Brittney Glenn, Kevin Clair, Jim McMullen, Nathan Miller, Judy Hayes, Jon Perron, Joe Schulte

F. OLD BUSINESS: NONE

G. NEW BUSINESS:

1. Service Awards: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Nathan Miller – 35 years – Wastewater Department
Cody Waite – 5 years – Electric Department
Brittney Glenn – 10 years – EMS Department

2. Set Work Study Session for 2018 Budget Review: A study session is recommended to review the 2018 budget on July 20, 2017.

A motion was made by Councilmember Ken Lebbin to schedule the budget review session for Thursday, July 20, 2017 at 7:00 p.m., seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

CITY COUNCIL CHAMBERS
JULY 11, 2017
7:00 P.M.

3. Consideration of Ordinance Adopting 2017 Uniform Public Offense Code: The League of Kansas Municipalities publishes an updated Uniform Public Offense Code, which includes all criminal offenses not related to traffic. The City currently utilizes the 2014 Code.

A motion was made by Councilmember Gaila Demel to approve Ordinance 2017-2, an ordinance regulating public offenses within the corporate limits of the City of Ellinwood, Kansas incorporating by reference the “Uniform Public Offense Code for Kansas Cities,” Edition of 2017. Councilmember Alan Brauer seconded the motion. Motion carried. All voting in favor.

4. Consideration of Ordinance Adopting 2017 Standard Traffic Offense Code: The League of Kansas Municipalities publishes an updated Standard Traffic Offense Code, which includes all traffic offenses. The City currently utilizes the 2014 Code.

A motion was made by Councilmember Alan Brauer to approve Ordinance 2017-3, an ordinance regulating traffic within the corporate limits of the City of Ellinwood, Kansas; incorporating by reference the “Standard Traffic Ordinance for Kansas Cities,” Edition of 2017. Councilmember Kirk Clawson seconded the motion. Motion carried. All voting in favor.

5. Wolf Pond Blue-Green Algae Update: Dan Wells with Kansas Department of Health and Environment was present to provide council with information about the recent blue-green algae bloom that has occurred at Wolf Pond. Wolf Pond is currently under a “Public Health Warning”

Blue green algae is a bacteria. When certain conditions are present, such as high nutrient and light levels, algae can re-produce rapidly causing a “bloom” If the bloom contains blue-green algae then toxins may be produced.

Mr. Wells explained possible solutions to this issue. An alum treatment has been used in many instances however Wolf Pond is not deep enough for this to be an effective treatment. Mr. Wells explained that dredging the pond would be the City’s best option.

CITY COUNCIL CHAMBERS
JULY 11, 2017
7:00 P.M.

6. Animal Medical Center Agreement for Kennel Services: Presented to council is an agreement with Animal Medical Center for animal control services. Council expressed concern regarding the boarding fees and the number of days that the City would be responsible for. City council directed staff to make changes to the agreement, establishing a limit on days of boarding and adding a clause that the City can end the contract at any time and submit the agreement back to Animal Medical Center for their consideration.

7. Resolution Authorizing Improvements for Bond Issue: Presented to council was a draft resolution authorizing the improvements of streets and addressing flood control issues within the City; declaring its official intent to issue certain tax-exempt obligations, and further authorizing the mayor and city clerk to execute and deliver such documents as are necessary in connection with such project and declaration. Staff explained the City is not bound by the estimated dollar amount of the bond issue included in this resolution. This resolution is the initial step to approving a bond issue and it enables the City to claim reimbursement for project expenses incurred to this point.

A motion was made by Councilmember James McCormick to approve Resolution 71117 authorizing the improvement of streets and addressing flood control issues within the city, declaring its official intent to issue certain tax-exempt obligations in an estimated amount of \$2,000,000 and further authorizing the mayor and city clerk to execute and deliver such documents. Councilmember Alan Brauer seconded the motion. Motion carried. All voting in favor.

8. Discuss Bond Financial Advisor and Bond Counsel: During a recent study session, Greg Vahrenberg with Piper Jaffray made a presentation to council regarding a potential bond issue. Staff explained that council needs to approve a financial advisor and a bond counsel company to continue with the bond issue process.

A motion made by Councilmember Gaila Demel to approve Piper Jaffray and Co. as Bond financial advisor and approve Triplet, Woolf, Garretson, LLC as bond counsel, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

CITY COUNCIL CHAMBERS
JULY 11, 2017
7:00 P.M.

9. Consideration of Change to City Office Hours: Staff is requesting council consider changing the city office hours to 7:00 a.m to 4:00 p.m. The current hours are 7:30 to 5:00. Staff explained the office is normally busier from 7:30 to 8:00 than it is from 4:00 to 5:00. This will allow customers the opportunity to take care of business earlier in the day.

A motion was made by Councilmember Gaila Demel to change the office hours to 7:00 a.m. to 4:00 p.m. beginning August 1, 2017, seconded by Councilmember James McCormick. Motion carried. All voting in favor.

10. Executive Session for Non-Elected Personnel: An executive session is requested to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). A motion was made by Councilmember Alan Brauer to recess into executive session for fifteen (15) minutes to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), with Robert Peter, city attorney and Chris Komarek, city administrator present. The open meeting will resume in council chambers at 9:00 p.m. Councilmember Gaila Demel seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 8 :45 p.m.

Meeting reconvened at 9 :00 p.m. No action taken. A motion was made by Councilmember Alan Brauer to adjourn into executive session for an additional fifteen (15) minutes to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1), with Robert Peter, city attorney and Chris Komarek, city administrator present. The open meeting will resume in council chambers at 9:15 p.m. Councilmember Gaila Demel seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 9:00 p.m.

Meeting reconvened into regular session at 9:15 p.m. No action taken.

REPORTS: (These reports were given prior to executive session)

1. Municipal Court Report: Presented to Council was the Municipal Court Report for June, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.

CITY COUNCIL CHAMBERS
JULY 11, 2017
7:00 P.M.

3. Staff Reports:

- a) Staff gave an update on the KDOT project. Hirsch Street is currently blocked off and will be for another week. They are also doing bridge work on the west edge of town. He explained work at the detention pond has been completed.
- b) Staff reported city staff has been testing engines at power plant including running a capacity test for the Kansas Power Pool.
- c) Staff reported city crews have been working on AHF preparation. He reminded council that everything is being held at the City Park this year.

- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk