

CITY COUNCIL CHAMBERS
DECEMBER 12, 2017
7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Ken Lebbin, Kirk Clawson, Alan Brauer, and Mayor Irlan Fullbright. Councilmembers Gaila Demel and James McCormick were absent. Also present was Robert Peter, City Attorney, Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Alan Brauer to approve minutes for the November 14, 2017 regular council meeting, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Jim McMullen, Josh Komarek, Brittney Glenn, Jon Perron, Kevin Clair, Ron Cunningham, John Sturn, Steve Birzer, Lindsay Bogner, Judy Hayes, Glenn Dewey, Jacque Isern

Judy Hayes thanked Jon Perron and the city crew for setting up the Christmas Village in Wolf Park.

G. NEW BUSINESS:

1. Service Awards: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Steve Birzer – 35 years – Fire Department
Damian Tudor – 5 years – Fire Department

2. Review Cereal Malt Beverage Applications: All cereal malt beverage licenses are due for renewal at the December meeting. The City has received the following application for license issuance:

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General Retailer

Annie Mae's
Kansas Sidewinders MC

Container Retailer

Ellinwood Family Foods
H & T Stop 2 Shop, Inc.
Pop N Shop
Zip Stop
Casey's General Store

A motion was made by Councilmember Ken Lebbin to approve the cereal malt beverage applications and issue licenses for the applicants presented above for 2018, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

3. Ellinwood Chamber of Commerce Request: Jacque Isern and Lindsay Bogner representing the Ellinwood Chamber of Commerce were present to discuss new and updated brochures promoting Ellinwood. They would like to use booklet style brochures to be used for economic development and would be distributed to potential new businesses and residents. The brochures would list city and local resources, gas stations, hotels, churches, restaurants, shopping, festivals and annual events and possibly a coupon section. The proposed size would be 4" x 9". The online cost for 2500 twenty-eight page booklet style brochures would be \$2500 including shipping and the cost to use a local vendor would be \$3749. They explained they will form a committee to determine content of the brochure, quantity needed etc. and would like to develop a two to three year update program. Council requested the Chamber to see what funding they can obtain and then return with a funding request at a future meeting.

4. Update on Aerial Photography: Staff explained the state is acquiring new aerial imagery for the NG911 project and it is being done at a 1-foot resolution. The contracting company is offering counties an opportunity to acquire higher resolution imagery, 3" imagery, as part of the flight contract. The county in turn is offering this higher resolution imagery to cities and request the cities to share in the cost. The 3" imagery would allow location of infrastructure, curbs, manholes, hydrants, utility boxes, etc. The City of Ellinwood share for the 3" resolution would be \$1,984.12

A motion was made by Councilmember Alan Brauer to approve the updated aerial photography at a cost of \$1,984.12, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

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5. Street Sealing Bid: Staff explained that in the past the City has chip sealed approximately one-third of the asphalt streets every year, however this was suspended for several years due to budget constraints. In 2016 the City chip sealed approximately 40,000 square yards of streets. There is approximately 55,673 square yards of street remaining to be sealed. At the August 2017 city council meeting, quotes were presented, however the consensus of the council was to table the issue and review it closer to the end of the budget year. Presented to council were quotes received from B & H Paving, Inc. to chip seal the City's remaining streets:

Chip seal – 30,000 sq. yards @ \$1.94 per sq. yard - \$58,200
Chip seal – 55,673 sq. yards @ \$1.69 per sq. yard - \$94,087

A motion was made by Councilmember Ken Lebbin to approve the street sealing quote from B & H Paving, Inc. in the amount of \$94,087 to chip seal 55,673 square yards of city streets, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

6. Tractor/Backhoe Bids: Presented to council were bids received for the purchase of a new backhoe, which was included as part of the bond issue. Staff explained price increases are expected in the new year, therefore staff requests council to consider approving the purchase in 2017. Bid requests were sent out to three vendors. The bid specifications included a grapple and fork lift attachment. Staff received the following bids:

| | |
|--|-----------|
| Victor L Phillips Construction Equipment | \$125,950 |
| John Deere | 118,200 |

Staff would prefer the John Deere backhoe because Murphy Tractor has a service shop in Great Bend. Staff would also recommend the additional \$990 to extend the warranty to seven years. Estimated delivery would be mid to late February.

A motion was made by Councilmember Kirk Clawson to approve the bid from John Deere in the amount of \$119,190 including the extension of the warranty to 7 years, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

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7. Discussion of Net Metering Base Rate: Staff explained earlier this year city council approved several ordinances relating to the standards and regulations of customer owned renewable energy generation and Net Metering/Parallel Generation.

Staff explained various issues which the city faces when renewable energy is utilized by city customers. As renewable energy such as solar power becomes popular among customers, the city should insure that all customers, including renewable energy customers, pay an appropriate amount to cover the fixed costs to maintain and operate the electric infrastructure. In order to do so, the rate structure of the electric utility should be reviewed.

Staff's initial recommendation for council to consider would be to raise the customer base charge from \$4.50 to \$10 and the base charge for solar customers to \$20. Several factors weigh in the calculation of fixed costs getting power to residential and commercial customers. This information was presented to council to begin the discussion of base charges. This issue was tabled and will be addressed again in a future meeting.

H. REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for November, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported Michael Yagel has revoked his offer on the airport office
 - b) Staff reported the Attorney General Office has approved Neighborhood Revitalization Plan
 - c) Staff reported that Joel with EBH said the projects for the bond issue could possibly be ready to bid in January with possible approval at the February meeting.
 - d) Staff gave an update on the KDOT project and said striping has begun on East Santa Fe and the highway east of the stoplight may be open within the week.

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ADJOURNMENT: There being no further business at this time, a motion was made by Councilmember Ken Lebbin that the meeting be adjourned, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk