

**CITY COUNCIL CHAMBERS
SPECIAL MEETING – DECEMBER 22, 2020
6:00 P.M.**

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m. in the Council Chambers.
- B. **ROLL CALL:** Members present were Councilmembers Kirk Clawson, Jacque Isern, Ken Lebbin, Jon Prescott and Mayor Irlan Fullbright. Councilmember Steve Oelke was absent. Also present was city attorney Jane Isern.
- C. **RECITATION OF THE PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF AGENDA:** A motion was made by Councilmember Jon Prescott to approve the agenda as presented, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.
- E. **NEW BUSINESS:**
1. Hearing for Environmental Code Violation: A notice was served to the property owner of 101 N Main for environmental code violations. Alicia Straub, an owner of the property has requested a hearing in front of the governing body.

The observed violations noted in the letter to the property owner dated October 28, 2020 were as follows:

The structure located at 101 North Main is deteriorating and has a blighting influence on the Main Street business area. The main (west side) entrance and second story boarded up windows have flaking paint and should be repainted or replaced. The trim on top of the building also has flaking paint and should be repainted as well.

The stairwell on the southwest corner of the building leading to the basement entrance is full of yard waste and garbage that should be cleaned and hauled off. Also, on the southwest corner the limestone foundation appears to have damage that should be inspected and repaired.

The fire escape on the south side of the building is missing several steps and should be repaired or removed. Numerous bricks have been removed from the south wall of the building and should be replaced. All windows and doors on the south side of the building should be repainted or replaced along with the trim above the windows.

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The bricks on the south wall located at the very top appear to be deteriorating and possibly in danger of falling to the sidewalk below. This should be inspected to assess the safety of the structure.

The stairwell leading to the basement entrance on the south side of the building is covered by a metal roof. The metal is partially missing in places leaving dangerous jagged edges. The metal should be removed or replaced, and the stairwell cleaned out.

Ms. Straub addressed city council as to each violation noted and requested guidance from council on steps to be done to remedy the violations reminding council that the building is old and is a historic building within the community.

After much discussion, city council made the following recommendations to property owner Alicia Straub to address the environmental code violations:

1. Southside windows: remove boards on the windows or paint the boards covering the windows.
2. Westside windows – upper floor: These windows will be restored by owner.
3. The vertical risers on the fire escape will be removed.
4. The metal covering the staircase on the south side will be removed and another product may be added, at your discretion, that does not have sharp or jagged edges.
5. The stairwell on the west side of the building will be boxed in by fencing or other product that conforms to the city zoning ordinance.
6. The bricks on the south side will be repaired, removed or replaced, as necessary, so that the brick does not pose a risk of falling.

The consensus of city council was to allow Ms. Straub until August 1, 2021 to make the above stated repairs to the property, with the review of the progress on these deficiencies to be done at the August 10, 2021 council meeting.

After discussion with Ms. Straub, she agreed to make the corrections as stated above and agreed to review this matter at the August 10, 2021 council meeting.

F. ADJOURNMENT: There being no further business at this time, a motion was made by Councilmember Jon Prescott that the meeting be adjourned, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

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Irlan Fullbright, Mayor

Kim Schartz, City Clerk